

National Counseling Examination (NCE)
National Clinical Mental Health Counseling Examination (NCMHCE)
Additional Information
Arkansas Candidates

CONTACT INFORMATION

All questions and requests for information about Arkansas licensure should be directed to:

Arkansas Board of Examiners in Counseling
PO Box 70
Magnolia, AR 71754-0070
Phone: 870-901-7055
Fax: 870-234-1842
Website: www.state.ar.us/abec

All questions and requests for information about the Arkansas licensure examination program should be directed to:

NBCC
3 Terrace Way, Suite D
Greensboro, NC 27403
Phone: 336-547-0607
Fax: 336-547-0017
Website: www.nbcc.org

ELIGIBILITY REQUIREMENTS

Candidates must receive approval from the Arkansas Board of Examiners in Counseling before testing. **Once approved, candidates will receive a NBCC Examination Registration Form from the Arkansas Board.** The Registration Form should be completed and sent by U.S. postal mail or fax to NBCC with the examination fee (\$145).

APPLICATION DEADLINES

Registration forms must be received at NBCC in time to process before a testing period. Allow approximately 1-2 weeks processing time. The fees are good for 6 months. Candidates can submit registration materials described above at anytime after being approved by the Arkansas Board.

TESTING SCHEDULE

Testing is the first full week of each month, Monday thru Friday at 9:00am and 1:30pm. Candidates are scheduled on a first-come, first-served basis. Two testing locations are in Arkansas; however, a candidate may test at any of the over 130 AMP assessment centers across the U.S. The two Arkansas sites are Fayetteville and Little Rock.

Examination schedule for 2006:

❖	March '06	03/06 – 03/10
❖	April '06	04/03 – 04/07
❖	May '06	05/01 – 05/05
❖	June '06	06/05 – 06/09
❖	July '06	07/10 – 07/14
❖	August '06	08/07 – 08/11
❖	September '06	09/11 – 09/15
❖	October '06	10/02 – 10/06
❖	November '06	11/06 – 11/10
❖	December '06	12/04 – 12/08

After the candidate receives confirmation from NBCC, the desired exam date should be scheduled by the candidate through AMP's website or by calling AMP's toll-free customer service line.

AMP Phone number: 888-519-9901

AMP website: www.goAMP.com

REAPPLICATION/RETEST

Candidates who fail the exam must wait at least 90 days before they can retest. They will need to send a new registration form and examination fee (\$145). Candidates will need to contact the Arkansas Board for another registration form.

Candidates who fail twice must wait two years and apply as a new applicant meeting any requirements in place the date the new application is received by the Arkansas Board. Candidates should contact the Arkansas Board for reapplication requests.

SPECIAL ACCOMMODATIONS

Candidates who need special accommodations should contact the Arkansas Board for approval. NBCC must receive approval confirmation from the Arkansas Board before notifying AMP of the accommodations. Special accommodation approvals are good for one year. After one year, candidates will need to contact the Arkansas Board for another approval. Candidates testing with approved special accommodations should schedule their test via the toll-free number to ensure their accommodations are confirmed.

AFTER PASSING THE EXAM

Once a candidate has successfully passed the NCE or NCMHCE, the candidate must contact the Arkansas Board of Examiners in Counseling for further information. All questions about the Arkansas licensure process should be addressed to the Arkansas Board office.